



**ENGLISH LANGUAGE FELLOW
PROGRAM 2005-2006
CALL for PROPOSALS**

The Public Diplomacy section of the United States Embassy focuses on building mutual understanding between people through its informational, educational and cultural programs. A key support for all these programs is the Regional English Language Programs Office.

The Regional English Language Office (RELO) tries to ensure that there is an English competent cadre of professionals and government officials who can participate directly in dialogues with their U.S. counterparts, participate in U.S. Government exchange programs, and work with U.S. companies and organizations that would like to do business with the host country. The RELO assists the English teaching community in the host country to develop the language competency of the professionals and the successor generation.

One of the major RELO program for 2005-2006 is the *English Language Fellow (ELF) Program*

The English Language Fellow Program (ELF) brings academics to the region to work with institutions of higher education.

- **Junior Fellow:** Junior academics to work with institutions teaching such subjects as EFL and ESP at all levels, pre-service teacher education and other specialized courses
- **Senior Fellow:** highly trained and experienced academics to work with institutions with outreach programs

RELO is now calling for proposal for EL:F for Academic Year 2005-2006.

Please fax your application to (021) 352-0622,
then send the original copy by mail to

KUN HERRINI
The RELO Center
Gedung Balai Pustaka Lt. 6
Jl. Gunung Sahari 4
Jakarta 10720

Deadline of Submission: NOVEMBER 30th, 2004

All application considered equally

For further information please contact:

Kun Herrini
(021) 352-0622 or Mobile: 0812-997-1158

*Proposal Guidelines : see below.

ENGLISH LANGUAGE FELLOW PROGRAM

Proposal Guideline:

- Name and Background Information of the Institution
- Describe the expected results of having this fellow working in the institution.
- How will this fellow help the institution?
- How will this fellow's participation help the field of English Teaching in the country?
- How will this fellow's participation lead to any sustainable links with similar U.S. institutions or professionals and the country's counterpart(s)?
- Name of the Contact Person who will assist the Fellow academically, complete with the business address, email, home address and mobile phone when available
- Present a budget that reflects cost-sharing on the part of the hosting institution(s)
- Cost-sharing may be in-kind support such as housing and transportation, with relative costs given *). Cost-sharing is imperative.
- Agree that a final evaluation report will be submitted to the RELO within 30 days of the end of the events.
- Attach the details of the Fellow's **work plan** during the period he/she is in the country (10 months)

**) Housing requirement/Cost Sharing:*

1. an livable house with hot water shower, air-conditioned bed room, a kitchenette with standard appliance (gas/electric stove and refrigerator) and some major utensils.
2. If the house is close to the university, then a transportation facility is not needed. However, if it is not within walking distance, then it is required.

An office space and stationed PC with internet connection. This does not need to be a special room, but can be shared with the other lecturers.

RELO Resource Center

Ph: (021) **352-0622** F: (021) 351-6919 Gedung Balai Pustaka, Lantai 6
Jl. Gunung Sahari Raya 4 Jakarta Pusat 10720
<http://www.usembassyjakarta.org/relo.html>